

STATE OF COLORADO



Colorado Department of Human Services

people who help people

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Bill Ritter, Jr.
Governor

Karen L. Beye
Executive Director

April 24, 2009

Dear CPP Grantees:

Greetings. It is now time to prepare for the close out of the federally funded SPF-SIG Colorado Prevention Partners project and to plan for sustainability of your CPP community coalition initiatives.

Enclosed are your Continuation Application instructions for the No Cost Extension Year of FY 2009-2010, which will consist of nine months from September 30, 2009 – June 30, 2010.

Attached separately is an Excel budget spreadsheet. Please submit a budget for the original amount you received in 2008-2009, prorated for 9 months (September 30, 2009 – June 30, 2010) or for the specific amount you determine you need for the final round. This amount should approximate the estimate submitted with your December 2008 “needs assessment.”

As a reminder, your application is for the continuation of an original contract that included an “option to renew” clause. That contract was signed into effect beginning September 30, 2006. All appropriate requirements stated in that contract still apply.

Also attached is the 09-10 Continuation Application Attachment Section, with changes from last year noted in bold. Included with those attachments is a copy of the Terms and Conditions and other Assurances signed with your original contract. Signature is optional. It is our expectation that you are familiar with these documents as they are in effect for the no-cost extension year of 2009-2010. Some changes have been made.

A Work Agreement for 2009-2010 is also included in the Attachment section. The Work Agreement will need to be signed and submitted with your continuation application.

An electronic copy of the application is due to DBH no later than close of business on Friday July 10, 2009. A signed cover page either may be emailed (if you have electronic signature technology) or mailed to the address located on the instruction page of your packet.

If you have any application or program questions, please contact your RPC or DBH Prevention Liaison.

We appreciate all that you do for prevention in Colorado and look forward to continuing our work with you.

Melody Mock Durso
CPP Project Coordinator

Jose Esquibel
Chair, CPP Advisory Council